



# Youth Unlimited™

## YFC EDMONTON

# POSITION APPLICATION CHECKLIST

Welcome to Youth Unlimited! We are excited that you have expressed interest in becoming a member of our team! Our people are the backbone of the programs we run in the Edmonton area, and are one of our greatest assets. It is because of individuals like you and your willingness to give of yourself that we are able to reach out to hundreds of teens every year.

In order to complete your application process, please ensure you have read, signed, attached and submitted all of the items included on the following checklist:

Name of Applicant

Date

**STAFF APPLICATION FORM**

-Completed in full, signed and dated. (Pages 2-8)

**FULL RESUME**

-Please include previous work and educational experience.

**COVER LETTER**

-Please state why you are interested in working with youth in a Christian Ministry.

**REFERENCES**

-A minimum of 3 references are required.

**POLICE INFORMATION CHECK**

-Vulnerable sector search included.

-**NOT** necessary for initial application, but will be required for employment with YU.

Please submit your completed Application Package in person to any YU staff, or via e-mail to [info@yuedmonton.com](mailto:info@yuedmonton.com)

We thank all applicants, however only qualified candidates will be contacted.

## 1. PERSONAL INFORMATION:

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_, Province: \_\_\_\_\_ PC \_\_\_\_\_

Phone Numbers (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

Email address: \_\_\_\_\_

## 2. APPLICATION:

Position(s) applied for

1. \_\_\_\_\_ Rate of pay desired \$ \_\_\_\_\_ per \_\_\_\_\_

2. \_\_\_\_\_ Rate of pay desired \$ \_\_\_\_\_ per \_\_\_\_\_

- How did you learn of this opening?
  
- Do you wish to work Full-Time or Part-Time? Specify days and hours if part-time:
  
  
- Have you worked for/with YU/YFC before? If yes, where and when?
  
  
- If hired, on what date will you be available to start work?
  
- If hired, do you have reliable means of transportation to get to work? **YES** **NO**
  - If no, how do you plan to travel to work?
  
- As a Not-for-profit mission, YU staff need to participate in helping raise funds to support their work. Would you be interested in working with YU/YFC if you had to raise financial support (training provided)? **YES** **NO**



- In order to assist us in finding the proper position for you in YFC, please take a few minutes to familiarize yourself with our various programs on our website – [www.yfced.com](http://www.yfced.com) . Please tell us which of our programs appeal to you the most, or if there is some other area of youth culture that you are interested in providing support for.

- What are some of your long-term goals / vision? Professionally and/or personally.

## **PERSONAL COMMENTS:**

- Please use the space below to add any other information you think would be helpful for us to know in considering a managerial position for you with YU/YFC.

## 4. APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

The following Statement of Faith is not necessary to be considered for volunteer or paid employment with YU, but allows us to know how you align with YU from a spiritual perspective. We are a faith-based organization and as such are interested in knowing how each of our staff fit with these beliefs. You are **not** obligated to sign this Statement.

### **I also wholeheartedly subscribe to the YFC Statement of Faith listed below:**

1. We believe that there is one God, eternally existent in three persons: Father, Son and Holy Spirit.
2. We believe the Bible to be the inspired, the only infallible and authoritative Word of God.
3. We believe in the Deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
4. We believe that the salvation of lost and sinful people is by the grace of God through faith and the shed blood of the Lord Jesus Christ and that regeneration by the Holy Spirit is absolutely essential.
5. We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life.
6. We believe in the resurrection of both the saved and lost: they that are saved unto the resurrection of life and they that are lost unto the resurrection of damnation.
7. We believe in the spiritual unity of believers in Christ.

\_\_\_\_\_  
Signature